

LABOR RELATIONS



June 20, 2006

Ms. Myra Warren
Director of Life Insurance
National Association of Letter
Carriers, AFL-CIO
100 Indiana Avenue NW
Washington, DC 20001-2144


Dear Myra:

This is in reference to your April 21 correspondence concerning "time of call or request" information on Forms 3971 completed through eRMS/IVR.

There is no change concerning the information that should be entered in the "time of call or request" box on Form 3971. The time the employee called or requested leave should be entered in this box on the Form 3971.

Please contact John Cavallo at (202) 268-3804 if you have additional questions concerning this matter.

Sincerely,

for 

A.J. Johnson
Manager
Labor Relations Policy and Programs

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U.S. Letter Carriers' MBA