



UNITED STATES POSTAL SERVICE
Labor Relations Department
475 L'Enfant Plaza, SW
Washington, DC 20260-4100

April 18, 1988

Mr. William Burrus
Executive Vice President
American Postal Workers
Union, AFL-CIO
1300 L Street, NW
Washington, DC 20005-4107

Mr. Francis J. Conners
Vice President
National Association of Letter
Carriers, AFL-CIO
100 Indiana Avenue, NW
Washington, DC 20001-2197

Gentlemen:

This is in reference to your discussion regarding the purging of canceled step deferments from Form 50 records.

This is to advise you that when a Form 50 is processed to initiate a step deferral and when such deferral is subsequently canceled, appropriate action will be taken to ensure that reference to the canceled action does not appear in the employee's Official Personnel Folder or in the history section of subsequent Form 50s.

Field personnel will be provided with appropriate instructions on how to purge the information from the employee's history file no later than May 1.

If you have any questions regarding the foregoing, please contact Frank Jacquette (268-3823) at your convenience.

Sincerely,


William J. Downes, Director
Office of Contract Administration