



OPERATIONS GROUP  
Washington, DC 20260

April 30, 1976

MEMORANDUM TO: Regional Director  
Customer Services Department  
ALL REGIONS

SUBJECT: Adjustment of Letter Carrier Routes

At a recent meeting, President Rademacher, of the NALC, confronted me with reports from some of his local branches indicating that delivery managers are adjusting or have been instructed to adjust letter carrier routes on the basis of the "lightest" mail volume day of the count and inspection period. While all of these allegations have not been verified, I am aware that there is some validity in the charges because of my own involvement in one of the cases.

The evaluation and analysis procedure for route inspections are outlined in Section 242 of the M-39 Handbook. Any procedure which automatically establishes the lightest mail volume day (or any other specific day) as the basis for route adjustments is incorrect and must be changed to conform with the provisions of the M-39 Handbook.

Please notify your field managers accordingly.

  
James R. Braughton  
Assistant Postmaster General  
Delivery Services Department