

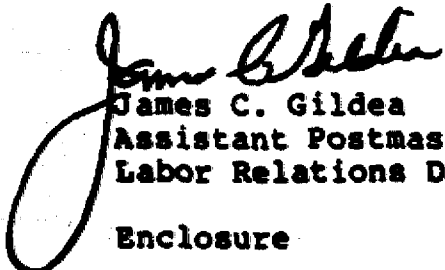
**UNITED STATES POSTAL SERVICE**

Washington, DC 20260

**DATE:** December 15, 1982**OUR REF:** LR300:WEHenry:ltd:4130**SUBJECT:** Visits to Postal Installations by  
National/Regional Union Officials**TO:**Regional General Managers  
Labor Relations Division

Over the past 6 months, we have been advised of several instances where national/regional union officials have visited postal installations without giving the appropriate notice at the regional or national levels. Although we discussed this issue during the General Managers' Meeting in August and decided that nothing should be issued at that time, a recent incident again occurred in the Western Region.

Enclosed is a suggested notice to be sent to the various facilities within the regions alerting them to the appropriate procedure to be followed in such circumstances. This is submitted for use as you deem necessary.



James C. Gildea  
Assistant Postmaster General  
Labor Relations Department

Enclosure

Questions have arisen recently with respect to the procedure to be followed when national or regional union officials or their designees desire to visit postal installations.

The policy with respect to implementation of the provisions set forth in Article 23 of the National Agreement have not changed. National union officers should give reasonable notice to the employer at the national level when desiring to visit postal installations, and regional union officials should give reasonable notice at the regional level when desiring to visit postal installations.

Should you be contacted directly by such union officials, you should advise them accordingly and then notify the regional Labor Relations Division.