

UNITED STATES POSTAL SERVICE

475 L'Enfant Plaza, SW
Washington, DC 20260

November 5, 1982

Mr. Kenneth D. Wilson
Assistant Director
Clerk Division
American Postal Workers Union, AFL-CIO
817 - 14th Street, NW
Washington, DC 20005

Re: Class Action
Austin, TX 78710
HLC-30-C-6106

Dear Mr. Wilson:

On October 22, 1982, we met to discuss the above-captioned grievance at the fourth step of our contractual grievance procedure.

The matters presented by you as well as the applicable contractual provisions have been reviewed and given careful consideration.

The question in this grievance is whether the Postal Service must grant the Union's request for copies of the PS Forms 2608 and 2609 (Grievance Summaries - Step 1 and Step 2).

During our discussion, we agreed that the disclosure provisions set forth in Article 17 of the National Agreement intend that any and all information which the parties rely on to support their positions in a grievance is to be exchanged between the parties' representatives at the lowest possible step. This will include the PS 2608 when management's representative at Step 2 or above of the grievance procedure utilizes the form to support their decision. Also, this will include the PS 2609 when utilized by management's representative at Step 3 or above. Since the PS 2608's and 2609's are not prepared until after the Step 1 or Step 2 meetings, these documents cannot be supplied until the Step 2 or Step 3 meeting, respectively.

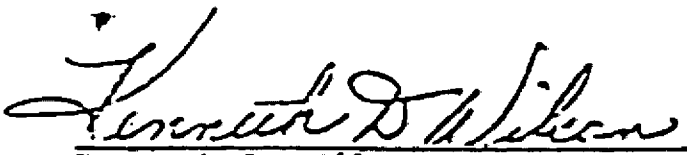
Mr. Kenneth D. Wilson

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Please sign and return the attached copy of this decision as your acknowledgment of agreement to settle this grievance.

Sincerely,


A. J. Johnson
Labor Relations Department


Kenneth D. Wilson
Assistant Director
Clerk Craft
American Postal Workers Union,
AFL-CIO