



UNITED STATES POSTAL SERVICE
475 L'Enfant Plaza, SW
Washington, DC 20260

October 14, 1982

Mr. Joseph H. Johnson, Jr.
Director, City Delivery
National Association of Letter
Carriers, AFL-CIO
100 Indiana Avenue, N.W.
Washington, D.C. 20001

RE: Branch
Chandler, AZ 85224
H1N-5K-C 3842

Dear Mr. Johnson:

On several occasions, the most recent being September 29, 1982, we met with you to discuss the above-captioned grievance at the fourth step of our contractual grievance procedure.

The matters presented by you as well as the applicable contractual provisions have been reviewed and given careful consideration.

The question raised in this grievance involves the proper method for completion of PS Form 3996, Carrier-Auxiliary Control.


It was mutually agreed that the following would represent a full settlement of this case:

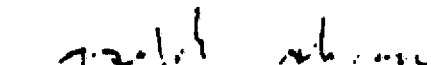
PS Forms 3996 are to be completed as provided for in Part 280 of Methods Handbook, Series M-41, and on the reverse of the form itself. Deviations from these instructions, including requiring time clock rings on the form, are not appropriate.

Please sign the attached copy of this decision as your acknowledgment of agreement to resolve this case.

Time limits were extended by mutual consent.

Sincerely,


Howard R. Carter
Labor Relations Department


Joseph H. Johnson, Jr.
Director, City Delivery