

MAY 13 1977

Mr. Alfred K. May  
Assistant Secretary-Treasurer  
National Association of Letter  
Carriers, AFL-CIO  
100 Indiana Avenue, NW  
Washington, DC 20001

Re: NALC - Local (T. Fitzgerald)  
South Yarmouth, MA  
NC-N-3966/V76-7657

Dear Mr. May:

On January 17, 1977, we met with you to discuss the above-captioned grievance at the fourth step of our contractual grievance procedure.

The matters presented by you as well as the applicable contractual provisions have been reviewed and given careful consideration.

Normally, when a letter carrier is assigned to deliver registered or certified articles and numbered insured parcels, preparation of Form 3849 is a carrier function. Accordingly, if another craft is assigned the function of preparing Form 3849 that assignment must be made in accordance with the applicable provisions of Article VII of the 1975 National Agreement.

In this office, the function of preparing Form 3849 has been assigned to another craft as a matter of course rather than in accordance with the provisions of Article VII. To this extent, the grievance is sustained.

By copy of this letter local officials are notified to ensure that if the preparation of Forms 3849 (when preparation of such forms is a carrier function) is assigned to another craft that the assignment is made in accordance with the provisions of Article VII of the 1975 National Agreement.

Sincerely,

(signed):

William J. Downes  
Labor Relations Department