



EMPLOYEE AND LABOR RELATIONS GROUP
Washington, DC 20260

2 1 NOV 1978

Mr. Thomas D. Riley
Assistant Secretary-Treasurer
National Association of Letter Carriers,
AFL-CIO
100 Indiana Avenue, NW
Washington, DC 20001

Re: NALC Branch
Gadsden, AL
NC-S-12428/N5-AT-19637

Dear Mr. Riley:

On October 25, 1978, we met with you to discuss the above-captioned grievance at the fourth step of our contractual grievance procedure.

The matters presented by you as well as the applicable contractual provisions have been reviewed and given careful consideration.

The record shows that the employee in question requested that he be allowed to leave early for personal reasons. Under the circumstances, the eight hour guarantee provision was negated. However, in the future if a Form 3971 is used to record an early departure, the form should be completed at the time. In view of this, we consider the case closed.

Sincerely,

James J. Facciola
Labor Relations Department